

## Library Trustees Meeting minutes ~ Monday, January 22, 2018

**Attendees:** Lisa Kane/chairwoman, Joanne Geneva/Secretary, Aidan Heffernan (voting members)

Betsy Perry/Library Director, Shannon Duffy/Youth Services Librarian (non-voting attendees)

### **Call to order: 3:30 pm**

The members of the Board reviewed and unanimously approved the minutes of the previous meeting with one amendment noted and approved.

### **Youth Services Report:**

#### **Children's Services**

##### Past Programs and Attendance Numbers:

In December, we had 19 children's programs with a total of 157 people in attendance.

Last Wednesday Storytime was canceled due to snow.

##### Upcoming Programs:

**Baby Storytime:** Every Tuesday at 10:30 until 2/27/18 (6-24 mos)

**Wednesday Storytimes:** Every Wednesday at 10:30 until 2/28/18 (ages 1-5)

**Thursday Storytimes:** Every Thursday at 10:30 until 2/22/18 (ages 1-5)

(Storytimes average 15 to 19 people per event)

**Storytime at the Bank:** Feb. 5 and 25 at 10:30 AM (ages 1-5)

**You & Me Book Club:** Wednesday, Feb 28 at 5 PM (Kids 6 to 11 yrs. come with an adult caregiver. They will have 2 months to read the selection then meet for an event/activity related to the theme of the book)

##### **Guest/Performers/Events:**

**Kidding Around Yoga with Nichole:** Thursday, Jan. 25 at 5:30 PM (ages 4-7) [Full - 10 participants w/wait list]

**Music and Movement with Deb Hudgins:** Monday, Feb. 12 at 10:30 AM (ages 1-5) [drop in]

**Free Movie Friday:** Feb 16 at 1 PM. Showing: **The Nut Job 2** (all ages)

##### **Lego Club Meetings:**

Tuesday, Jan. 23 at 4 PM

Thursday, Feb. 8 at 4 PM

#### **Tween/Teen Services**

##### Past Programs and Attendance Numbers:

In December, we had 3 teen programs with 10 people in attendance.

January's Tinker Tuesday was canceled due to sickness and TAG due to snow.

##### Upcoming Programs:

**Tinker Tuesday:** Tuesday, Feb. 13 at 4 PM (Ages 8 and up)

**TAG Meeting :** Wednesday, Feb. 14 at 4PM

**Very Harry Holidays-Part 2:** Harry Potter Interactive Movie Night: Friday, Jan. 26 at 6 PM (Still open space!)  
[20 maximum participants]

**Chocoholics:** Tuesday, Feb. 20 at 3 PM (ages 10 and up)[max of 12, 10 already registered]

**Director’s Report:**

	Adult Programs	Number of Participants
July 2017	5	47
August	8	74
September	8	63
October	10	75
November	6	42
December	4	22
January 2018		
February		
March		
April		
May		
June		
July		
Fiscal year		

**Meetings attended:**

- 12/20 Director’s Roundtable at Sturbridge Town Hall
- 1/2 Dept. Heads- Town Hall
- 1/12 C/WMARS Exec Committee- C/WMARS
- 1/19 Friends- here

**Adult programs:**

Upcoming:

These are all in addition to book groups, writing, coloring, and Krosslink

[Note that for most programs the maximum number of participants is limited to 12 due to space constraints.]

**Jan:**

- Bullet Journaling- first one was great, second one is 1/20
- Organizing- was great, she was very personable
- Air Frying with Colin- full, waitlisted
- Paper Crafting with Lisa at UniBank- full
- Heart Topiaries- almost full
- Greg Maichack Monet- almost full

**Feb:**

Essential Oils

Valentine paper crafts with Lisa at UniBank

Learn to use your Silhouette

Desserts with Colin

Tea and Chocolate with Kim Larkin

**March:**

Chickens with Gretel Anspach

Indoor seed starting with Blackstone Valley Veggie Gardens (also one in April and one in May)

Maple Sugaring

**Friends:**

Met 1/19/18. Art Festival is scheduled for June 9. [Friends group is holding monthly fundraisers at A&D Pizza in Millbury. Paper coupons for those wishing to participate are available at the Circ. desk.]

**Staff:**

We've hired Christine Rice to fill the vacant Technician's slot. We've hired two substitutes/fill-ins : Laurie Hayes and Jamie Pohlman. They have all been in and started training.

**Misc:**

Submitted the grant concession letter to the MBLC 1/12/18.

We've chosen June 11 as our annual staff day. As part of the day we will be having a Reader's Advisory workshop for staff and homebound program volunteers (funded by the grant).

**Old & New Business:**

Betsy reported the the staff is involved in a trial of several Recorded Book products.

The Board suggested that the staff work to encourage the use of Zinio among patrons including making online tutorials available to patrons to help increase use.

Homebound policy: After discussion Betsy will come back with more information and some policy revision next month. Discussion of volunteers for program including CORI checks and insurance liability. Betsy will update the board at our next meeting.

The Board reviewed the Annual Report and made a few suggestions for several changes and additions.

**Upcoming Meeting Dates:** February 26, 2018 @ 3:30pm  
March 26, 2018 @ 3:30pm

**Next Meeting Agenda Items:**

1. Youth Services Report
2. Director's Report
3. Old/New Business

**Adjournment:** 4:35pm